

## 2018-2019 Comprehensive Program Review Report to College Council

**Completed reports:** Automotive Technology (U), Physical Education/Kinesiology/Dance/Health Ed/PEIC, Emergency Medical Services, Computer Information Systems/Business Office Technology, Tutoring, Real Estate (U), EOPS CARE/CalWORKS, Library, Center for Science Excellence, Buildings and Grounds, Administration of Justice, Chemistry, Health and Human Services, Medical Assisting, Culinary, Financial Aid/Scholarship, Music, Fine Arts, Journalism  
**Extensions granted:** Custodial, Presidents Office, History Anthropology & Geography

Validation Teams looked for campus-wide trends and the challenges from programs to create this report-out for college council

### COMMENDATION-TYPE TRENDS

- **Un-tapped student markets creation of more robust programs** are being considered in Auto, Real-estate, and EMS
- **Departments are going above and beyond normal instruction** to provide learning opportunities for students (Chemistry Jam, HHS took 60 students to a conference)
- **New pedagogy and extra-curricular supports** to address equity issues were actively tried out and reflected on in multiple departments

### RECOMMENDATION-TYPE TRENDS

- **Marketing and outreach could benefit specific programs** via a campus-wide plan that is announced every year to improve outreach and recruiting for programs with enrollment concerns. Currently, individual departments feel responsible for recruiting students, but feel alone/un-supported, even though campus-wide marketing activities have been highly active over the past couple of years.
- **Counseling dept. is encouraged to update knowledge and have conversations with students about newly-added GE options**, introduced in multiple programs to boost FTES, and need to be more widely promoted/discussed among counselors/campus.
- **Analysis of exactly how much staffing it takes to run a particular program is a specific services should be institutionalized.** Staffing (both classified and faculty – student support) is a major theme ---- and improvement of analysis could benefit multiple programs: For example, the library needs business analysis to determine needs for each department based on their responsibilities: for a program of x size, how many faculty, classified, and student services supports are needed to operate functionally and optimally. (culinary, EOPS, and B&G are other good, clear examples of best practices)
- **Online course support** (expertise, knowledge, human capital/labor) would benefit multiple academic programs (CBC/OEI/CTE online grant should be mobilized for this)
- **Campus should recognize ‘character’ of different programs, and the specific needs ‘typical’ of students in that program.** Advising/counseling and other resources that could be beneficial campus-wide could be mobilized more effectively. (eg. many students in automotive don’t focus on completing a degree, but could with effective support)